



TOWN OF FRAMINGHAM
Memorial Building, 150 Concord Street, Room 121
Framingham, MA 01702
Board of Selectmen

Team Framingham Steering Committee
Thursday, December 7, 2017 Meeting – 7:00 p.m.
Meeting Room – Executive Conference Room
Memorial Building, 150 Concord Street, Room 121
Agenda – UPDATED December 5, 2017

1. Call Meeting to Order – 7:00 p.m.
2. Approval of minutes – November Meeting (All)
3. Plan agenda for December 13 runner and charity meeting (All)
 - a. Welcome and brief introductions
 - b. Program overview and expectations
 - i. Fundraising
 - ii. Training support
 - iii. Meeting schedule and participation
 - iv. Communication
 - v. Etc.
 - c. Marathon registration – very clear expectations about when they will get their registration links (after establishing fundraising page), payment and non-transferrable expectations, etc.
 - d. Charity presentations (4-5 minutes MAX)
 - e. Training – very brief overview in first meeting...
 - i. Everyone needs to find their own training plan and get started, we can give ideas but this is specific to each individual
 - ii. Review training run and race calendar (bring printouts)
 - iii. YMCA (Chris)
 - iv. Introduce mentor program (Vernon)
 - v. Introduce Facebook page for ongoing discussion
4. Corporate sponsors
 - a. Paid – Cannon, Petrini, Ottaviani
 - b. Agreed, not paid – Mass Ballet, Atlantis Dental, Dr. Weiss (January), Avidia Bank, Cumberland Farms
 - c. Logos to Dropbox folder asap
5. Committee role specialization – finalize
 - a. Administration and runner communication, banners (Jen)
 - b. Training and social media (Mike)
 - c. Charity liaison and fundraising (Ed – with John Marshall support)
 - d. T-shirts (runners, charities, for sale) – Chris
 - e. Logistics (busses, lockers, team cheering section) – Mike/Stuart
6. All other business (All)

RECEIVED

By TOWN CLERK at 10:32 am, Dec 05, 2017

7. Next Steering Committee Meeting Date – Vote (All)

8. Adjourn