

*******THE BELOW MINUTES ARE DRAFT AND HAVE NOT BEEN APPROVED BY
THE PARKS AND RECREATION COMMISSION*******

**Parks & Recreation Commission
February 12, 2020
Parks & Recreation Office (Pending Approval)**

Commissioners Present: K. Hauck, B. Berman, D. Gudejko, J. Rastani

Commissioners Absent: J. Kaufman

Staff Present: J. Snyder, C. McGinty, T. Begin, T. Powell, D. Murphy

Staff Absent: T. Radicioni

Others: Sabetha Lafontant

Parks Commissioners' meeting was called to order at 7:00pm by Parks Commissioner Rastani, who stated that the meeting was being electronically recorded.

I. Approval of Minutes – January 8, 2019.

Motion made by Commissioner Hauck to accept minutes of January 8, 2020 seconded by Commissioner Berman; vote unanimous.

II. Public Participation – Nothing to report.

III. Superintendent of Recreation Report – Presented by Superintendent of Recreation, Trish Powell.

Winter program registration has been very successful. Our most popular programs have been Skating Lessons, Basketball, Start Smart Basketball, Taekwondo, Ballet, Yoga, and Tennis. PAL Gym participants went to a BC basketball game on January 25. There are two games scheduled with Wayside. One will be played at Woodrow Wilson School on February 27 and the other will be played at Wayside on March 19. Kid's Test Kitchen and Parent/Child Yoga are new programs that are popular.

Although there was no snow, Framingham Frosty Fest was held on Saturday February 1, and had 58 people in attendance. DPW lent us their wooden snowmen for the event. Banner Hill Church volunteers helped out with activities. February Break activities currently have low registration. The Soccer Clinic and Physical Challenges Clinic are in jeopardy of being cancelled. The CSI and Chemical Creations programs are more popular than the sports clinics. Anthony Tolson, Recreation Program Supervisor, attended the Summer Program Fair at Fuller School, on Wednesday, February 5th.

Swim Lessons begin March 7 and will take place on Saturdays for 5 weeks. All levels are either full or limited availability. Lifeguard Training registration is slow. There are currently 6 participants registered for Adaptive Skate and 5 participants for Adaptive Dance, which start in March. The Disability Commission approved \$2000 for Adaptive Skate and \$1200 for Adaptive Dance, which allows

us to offer adaptive programs at an affordable rate. The Spring/Summer program book will be delivered to the schools on March 11. Spring/Summer registration will begin on April 1, 2020. Men's Slow Pitch Registration will begin February 19, 2020. There will be limited field use due to renovations of some fields. A temporary schedule will include the use of Ryan Field, Monday through Thursday and Galvani Field on Tuesdays. Applications for summer recreation employment will be accepted beginning April 2. The Flag Day Parade committee meeting is March 3, 2020. The Flag Day Parade is scheduled for June 14, 2020. The Annual EGGciting Egg Hunt Event will be on April 11, 2020 at Cushing Memorial Park.

Motion made by Commissioner Hauck to accept Superintendent of Recreation Report, seconded by Commissioner Gudejko; vote unanimous.

IV. **Superintendent of Parks Maintenance Report** – Presented by Chris McGinty, Superintendent of Parks Maintenance.

Trash pickup is 2 days a week. Maintenance of equipment and hardscape repair is continuous. Brush clearing at multiple fence lines is on-going. Stump grinding has also been done at multiple locations. Snow removal is done when needed.

We received approximately 14 picnic tables which have been rebuilt. Parks staff continue to clean up leaves and debris at multiple locations. The Edgell Grove Cemetery currently does not have heat in the maintenance garages so we are inquiring about having gas service installed at some point. Two electrical boxes at Farm Pond will be replaced.

Electrical conduit and water line have been installed at 150 Irving Street. Eversource will complete the hookup in the spring. The stone wall is being built by Parks staff.

We are currently seeking three quotes for the Bathhouse Redesign Project at Waushakum Beach.

A bathroom at the Administration Building has been renovated to accommodate female maintenance employees. Final inspection is scheduled for Friday. All the lights for Parks & Recreation facilities have been changed to LED. This will decrease our energy consumption. We assisted in two burials at Edgell Grove Cemetery.

The seasonal staff schedule is 7am-3:15pm, Monday through Friday. We have 3 co-op students from Keefe Tech every other week. Seasonal Laborer applications are being accepted starting in March.

Motion made by Commissioner Hauck to accept Superintendent of Parks Maintenance Report, seconded by Commissioner Berman; vote unanimous.

V. **Directors Report** – presented by James Snyder, Director.

Budgets – Operating budget request was submitted to the Mayor last Friday. There are some requests for increases to the Operating Budget for Council on Aging and Cemetery. We are awaiting recommendations from the CFO's office. Capital budget requests were also submitted. Funding for three trucks and a tractor has been requested.

Mary Dennison Park –We have received comments from DEP for Phase IV remedy implementation and design. The next steps include meeting with DEP to finalize the recommended remediation, secure an OPM (Owner's Project Manager) for the project, and finalize the park remediation and renovation bid package. In the next month, there will be some sewer work being done on Beaver Street to increase capacity. This will help with drainage near Mary Dennison Park.

Loring Arena – Tetra Tech, a Consulting and Engineering Firm, has requested permission to collect environmental samples from Loring Arena and Farm Pond. The sampling is to be performed at the request of AT&T, the owner of the building located at 825 Waverly Street.

150 Irving Street Park – We will be utilizing a phased approach to bring costs down on the project. We are working with the School Department, DPW, local contractors, and Parks Maintenance Staff to line up in-kind services, which will also keep costs of this project down.

Prefabricated Bathrooms at Cushing Memorial Park - The Prefabricated Bathroom Project at Cushing Memorial Park recently went out to bid. No bids were submitted.

Lower Walsh Complex – The renovation project of the current track and field at Walsh Middle School will go to bid on February 26 and bids will be due on March 11, 2020.

Motion made by Commissioner Berman to accept Director's report, seconded by Commissioner Hauck; vote unanimous.

VI. **Correspondence** – Nothing to report.

VII. Old Business/New Business –

Community Preservation Act Study - Commissioner Berman was appointed to Community Preservation Act Study Committee. The Committee will be making a request to City Council to place the Community Preservation Act Study back on the ballot for the November elections.

Parks & Recreation Commission Election – Motion made by Commissioner Gudejko to nominate Commissioner Hauck as Parks & Recreation Chairperson, seconded by Commissioner Berman; vote unanimous.

Motion made by Commissioner Berman to nominate Commissioner Gudejko as Parks & Recreation Commission Vice Chair, seconded by Commissioner Hauck; vote unanimous.

Motion to adjourn made by Commissioner Berman, seconded by Commissioner Gudejko; Vote unanimous.

Meeting Adjourned at 7:50 pm